

MINUTES  
City of Niagara  
Regular City Council Meeting  
Wednesday, June 24, 2020  
Immediately Following the Board of Review  
Niagara City Hall  
1029 Roosevelt Road  
Niagara, WI 54151

The meeting was called to order at 4:45 p.m. by Mayor George Bousley. Present: Aldermen Lynn Burke, Mike Darne, Dan Decker, Joe Johnston, Glenn Lantagne and Don Shampo; Police Chief Angela Moreau, Public Works Coordinator Ron Rugg and Administrator/Clerk/Treasurer Audrey Fredrick.

Also present: Teresa Clement, Bryan Clement, Tim Potterville, Ross Bole, Jack Coppens.

A motion was made by Alderman Decker and seconded by Alderman Darne to approve the agenda. Motion carried.

Public Appearances:

Bryan and Teresa Clement stated that their home property consists of three parcels, two of which are in the City. Although the house sits on a Township parcel, the driveway entrance is on Cedar Street in the City. They are asking for City garbage fees to be added to one of their City property tax bills. The item will be added to the July 2020 agenda for consideration.

A motion was made by Alderman Shampo and seconded by Alderman Darne to approve the minutes from Regular City Council Meeting May 27, 2020; Special City Council Meeting June 3, 2020 and the Special City Council Meeting June 10, 2020. Motion carried.

A motion was made by Alderman Darne and seconded by Alderman Burke to pre-approve the bills for July 2020. Motion carried.

The reports were reviewed. Alderman Decker moved to approve the reports as presented. Alderman Shampo seconded the motion. Motion carried.

Reports from department heads or elected officials:

- Police Chief Moreau:
  - Personal Protective Equipment was received from Marinette County.
  - Chief Moreau was provided a computer at no charge for storing information regarding sexual assault and pornography cases.

Tim Potterville, owner of Northwoods IGA, approached the council with a plan to sponsor a fireworks display at Heights Park on July 3 at dusk. The event is to be a “thank you” to the area for welcoming his business into the City. A professional fireworks technician would be used to light the commercial-grade fireworks. Spectators would be requested to stay out of the park. Volunteers from the fire department and sheriff's auxiliary would monitor the event. The pyrotechnic company utilized carries insurance for such displays. Alderman Decker made a motion to approve the event. Alderman Lantagne seconded the motion. Motion carried.

Administrator Fredrick provided a cost update for engineering services provided by Cedar Corp for the Community Development Block Grant. Alderman Decker moved to accept the update, and Alderman Shampo seconded the motion. Motion carried.

Mayor Bousley stated that the asphalt on Tyler Road at Main Street has been broken further than the DOT limits, due to the construction. Public Works Coordinator Rugg will contact the utility contractors to discuss the recovery of some of the costs. Alderman Shampo moved to authorize resurfacing the area on Tyler Road to Fish Pond Road, as this will improve the transition to the highway. Alderman Burke seconded the motion. Motion carried.

Alderman Shampo made a motion to acknowledge that City employees have authorization to use Mussen Bros water truck for dust control on the DOT project when Mussen is not on site. Insurance representatives from Mussen Bros and the City have approved this. Alderman Darne seconded the motion. Motion carried.

Administrator Fredrick updated the Council regarding the creation of an abandoned gas line ordinance, as discussed at the May 27, 2020 meeting. According to the City Attorney Kim Coggins, and upon consultation with the League of Municipalities, this is under the Public Services Commission control. Neither Attorney Coggins, nor the League was able to locate an existing example of this ordinance statewide. Alderman Burke moved to accept the report as a record for future reference. Alderman Shampo seconded the motion. Motion carried.

A property owner at 1033 Main Street requested approval to add a 14 foot door to the front of his commercial building for truck access. The City Building Inspector noted that trucks would need to pull onto Highway 141 to back in or out of the building. There is alternate access at the back of the building. Alderman Shampo moved to deny the door due to safety concerns. Alderman Decker seconded the motion. Motion carried.

Alderman Lantagne moved to approve liquor and tobacco licenses for July 1, 2020 through June 30, 2021 to businesses on the attached list, contingent that water utility and property tax payments are current. Alderman Darne seconded the motion. Motion carried.

A motion was made by Alderman Decker to approve two-year operator licenses for July 1, 2020 through June 30, 2022 – see attached list. Alderman Darne seconded the motion. Motion carried.

Administrator/Clerk/Treasurer Fredrick presented the Administrative Report:

- A grant of \$1,087.70 was received from the Wisconsin Election Commission to offset the cost of COVID-19 – related election expenses.
- The City is eligible for grant funding for COVID-19 – related expenses from the State of Wisconsin. Administrator Fredrick will submit eligible expenses.
- A Community Development Block Grant award update was provided.
- The Americans with Disabilities transition plan was submitted to Rural Development and approved.
- A sample safety manual was presented to Aldermen Johnston, Shampo and Lantagne for review.
- The simplified water rate case application was submitted to the Public Service Commission.
- The Public Service Commission will lift the restriction on utility shutoffs effect July 15, 2020.
- Fred (Fritz) Rouse met with the Main Street Makeover group. He ordered a flag and pole for the waterfall area. Mr. Rouse recommended that surplus cemetery improvement funds from his annual endowment be used towards citywide beautification.

Alderman Decker moved to accept the Administrative report as presented. Alderman Lantagne seconded the motion. Motion carried.

Public Works Coordinator Ron Rugg provided the Water and Sewer Report:

- A water line was hit by the DOT project contractors.

- A pump at the lift station will need to be replaced. It is the original pump.

Alderman Decker moved to accept the Water and Sewer report as presented. Alderman Lantagne seconded the motion. Motion carried.

#### Committee Reports:

- Public Safety:
  - There are continuing traffic issues at the DOT project site.
  - ATV issues with riders in restricted areas.
- Beautification
  - Fred “Fritz” Rouse pledged \$10,000.00 to Main Street Makeover.
  - Large wooden flags were purchased and have been placed in the City.
  - Flowers will be planted in pots at the waterfall, and a garden along the river will be planted.

A motion was made by Alderman Darne to adjourn to closed session pursuant to Wisconsin State statute 19.85 (1)(c) at 5:55 p.m. Alderman Shampo seconded the motion. Motion carried. A roll call attendance was taken, with all present.

Alderman Burke moved to reconvene to open session at 6:23 p.m. Alderman Johnston seconded the motion. Motion carried.

Alderman Shampo made a motion to appoint Jack “JJ” Coppens as the lead person under the Public Works Coordinator effective June 28, 2020, in anticipation of the upcoming retirements of the current Public Works Coordinator and lead person. He will be compensated accordingly. Alderman Decker seconded the motion. A roll call vote was taken, with all voting “AYE.” Motion carried.

Alderman Burke made a motion to set the next regular City Council meeting for Wednesday, July 22, 2020 at 4:45 p.m. Alderman Decker seconded the motion. Motion carried.

There being no further business, a motion was made by Alderman Shampo and seconded by Alderman Darne to adjourn. Motion carried.

The meeting was adjourned at 6:26 p.m.

**Liquor Licenses** approved June 24, 2020  
Effective July 1, 2020 through June 30, 2022

Uptown Lanes and Lounge  
Niagara Foods LLC d/b/a Northwoods IGA  
Best Buy Liquors, Inc.  
Marotz Enterprises Inc. d/b/a The Red Brick Inn  
Krist Oil Company  
Butwhite Enterprises LLC d/b/a The Roadside Pub  
Pit Stop Bar & Grill, Inc.  
Pit Stop Gas Co.  
JM Bunker LLC

**Tobacco Licenses** approved June 24, 2020  
Effective July 1, 2020 through June 30, 2022

Niagara Foods LLC d/b/a Northwoods IGA  
Best Buy Liquors, Inc.  
Krist Oil Company  
Pit Stop Bar & Grill, Inc.  
Pit Stop Gas Co.

**Operator Licenses** approved June 24, 2020  
Effective July 1, 2020 through June 30, 2020

Sanchi Hancock  
Michelle Garrett  
Rhonda Schuh  
Richard Henrichs  
Shannon Marcoullier  
Cadi Bole  
Terrie Harper  
Mary Jane Spade  
Austin Tripp

Megan Harvath  
Warren Towns  
Melody Schaut  
Kathleen Spencer  
Tiffany Hametner  
Joel DalSanto  
Taylor McDonald  
Kathy Schomer