

MINUTES
City of Niagara
Regular City Council Meeting
Wednesday, June 23, 2021
5:00 P.M.
Niagara City Hall
1029 Roosevelt Road
Niagara, WI 54151

The meeting was called to order at 5:00 p.m. by Mayor Joe Johnston. Present: Alderpersons Lynn Burke, Mike Darne, Dan Decker, Glenn Lantagne, Lisa Mattia, Don Shampo; Public Works Coordinator JJ Coppens; Administrator/Clerk/Treasurer Audrey Fredrick; Police Chief Angie Moreau

Also present: Police Officer Todd Rochon, Ida Secrist, City Engineer Thad Majkowski (via Zoom)

A motion was made by Alderperson Shampo to approve the agenda. Alderperson Darne seconded the motion. Motion carried.

Public Appearances:

Ida Secrist expressed her concern regarding vehicles that use excessive speed near her house on Pine Street. She has a child with special needs and is worried about the child entering the road. Public Works will put up appropriate signage.

A motion was made by Alderperson Darne and seconded by Alderperson Mattia to approve the minutes from the Regular City Council meeting May 26, 2021. Motion carried.

A motion was made by Alderperson Decker and seconded by Alderperson Darne to pre-approve the bills for July 2021. Motion carried.

The reports were reviewed. Alderperson Lantagne moved to approve the reports as presented. Alderperson Darne seconded the motion. Motion carried.

Reports from department heads or elected officials:

- Police Chief Moreau
 - National Night Out will be held Tuesday, August 3. In addition to the \$9,000.00 grant received from the M and M Foundation in May, another grant of \$250.00 was awarded from the Dickinson Area Community Foundation for the event.

City Engineer Thad Majkowski (via Zoom format) informed the Council that the Community Development Block Grant (CDBG) project re-bid produced one bid per project. FA Industrial Services bid \$372,335.50 plus alternates of curb removal and replacement for the sidewalk. Northeast Asphalt bid \$253,125.00 for the road / paving upgrades. Because the grant will financially support only one of the projects, and motion was made by Alderperson Shampo to reject the road / paving bid from Northeast Asphalt. Alderperson Burke seconded the motion. Motion carried. Alderperson Decker moved to accept the sidewalk bid from FA Industrial Services, with the project total (excluding engineering) not to exceed the grant amount of \$453,986.00. Alderperson Darne seconded the motion. Motion carried.

Administrator Fredrick stated that the developer's agreement for the proposed housing development by SC Swiderski (SCS) was reviewed by Attorney James Kalny, retained by the City. Attorney Kalny modified the agreement as noted. Alderperson Burke moved to accept the attorney's

recommendations and revisions, and forward them to SCS for their review. Alderperson Lantagne seconded the motion. Motion carried.

Police Chief Moreau stated the proposed changes to the ordinance book were reviewed, and the edits were sent to Municode to be placed in the next draft. Alderperson Decker made a motion to accept the report. Alderperson Lantagne seconded the motion. Motion carried,

Alderperson Burke moved to give the Zoning and Permit Administrator the authority to issue citations for violation of building code ordinances. Alderperson Lantagne seconded the motion. Alderperson Decker moved to amend the motion to include “upon Council approval of citation fees.” Alderperson Lantagne seconded the amended motion. Motion carried.

A motion was made by Alderperson Decker to approve the proposed building permit fee schedule. Alderperson Shampo seconded the motion. Motion carried.

Alderperson Decker moved to appoint Jane Meissner as Residential State Building Inspector, to be revisited when current Zoning and Permit Administrator Bob Grandaw becomes a licensed State Building Inspector. Alderperson Burke seconded the motion. Motion carried.

A motion was made by Alderperson Lantagne to approve Police Chief Moreau’s request to apply for a grant from Rural Development to replace the 2014 squad car. Alderperson Darne seconded the motion. Motion carried.

The business owner at parcel 261-00565.001 provided a written appeal requesting an extension to pay delinquent property taxes. Alderperson Decker moved to grant the appeal, and an acknowledgement of the request will be provided to the business owner stating that all property tax delinquencies must be paid in full by the July 2021 Council meeting. Noncompliance will result in the establishment’s liquor license being revoked. Alderperson Darne seconded the motion. Motion carried.

Alderperson Burke moved to approve the annual liquor and tobacco license applications. Alderperson Decker seconded the motion. Motion carried.

A motion was made by Alderperson Shampo to set the hourly rate of summer-season Public Works employees at \$12.50 per hour for employees who have completed two or more seasons of employment, \$11.50 per hour for employees who have completed one previous season of employment and \$10.50 per hour for employees working their first season. Alderperson Lantagne seconded the motion. Motion carried.

Administrator Fredrick presented the Administrative Report:

- Twenty-three water utility disconnection notice door tags were hung, with six residences non-responsive.
- The City website redesign process has begun.

Alderperson Decker moved to accept the report as presented. Alderperson Darne seconded the motion. Motion carried.

There was no Water Report and Sewer Report:

Committee Reports:

- Public Works:

- Public Works Coordinator Coppens noted there are still issues with the landscaping from the State Department of Transportation project. He will document the deficiencies with Alderperson Lantagne.
- The water system has been flushed.
- Compression brake signs have been placed.

Alderperson Decker moved to accept the report as presented. Alderperson Lantagne seconded the motion. Motion carried.

- Park and Recreation:

- Alderperson Shampo is working with Zawada Construction on the Memorial Park bathroom construction. A donation from Niagara baseball of up to \$4,000.00 will be made to offset the project costs.
- Public Works Coordinator Coppens will contact Diggers Hotline prior to the placing of the circus tent on the Heights Park ballfield for the July 16, 2021 circus.

Alderperson Burke moved to accept the report as presented. Alderperson Decker seconded the motion. Motion carried.

- Finance:

- Two Department of Transportation payment invoices were reviewed. These invoices are part of the city obligation of the 2020 DOT highway construction project. Administrator Fredrick will contact the DOT to determine what amount of remaining payments is due. Public Works Coordinator Coppens will work with the project engineer to attempt to resolve the landscape issues. Upon favorable response from the contacts, Public Works Coordinator Coppens will be given the authority to approve the invoices for payment.

Alderperson Decker moved to accept the report as presented. Alderperson Burke seconded the motion. Motion carried.

- Beautification

- Permission was granted from Niagara Development for the Main Street Makeover group to remove brush and debris from the former bank site on Main Street.
- Niagara Development has given tentative approval for the former mill parking lot area to be used for a farmers market in 2022. Formal documented permission will be obtained.
- Main Street Makeover thanked the Public Works Department for their assistance with the spring planting projects.

Alderperson Mattia moved to accept the report as presented. Alderperson Lantagne seconded the motion. Motion carried.

Alderperson Decker moved to adjourn to closed session pursuant to Wisconsin State Statutes 19.85 (1)(c) at 6:14 p.m. Alderperson Darne seconded the motion. Motion carried.

A motion was made by Alderperson Decker to reconvene to open session at 6:17p.m. Alderperson Lantagne seconded the motion. Motion carried.

Alderperson Decker moved to approve the Public Works incremental raises effective July 1, 2021, as established by December 2020 Council action. Alderperson Shampo seconded the motion. Motion carried.

Alderson Burke moved to adjourn to closed session pursuant to Wisconsin State Statutes 19.85 (1)(c) at 6:18 p.m. Alderson Lantagne seconded the motion. Motion carried.

A motion was made by Alderson Decker to reconvene to open session at 6:39 p.m. Alderson Burke seconded the motion. Motion carried.

No action was taken as a result of the closed session.

The next regular meeting date of the Niagara City Council will be Wednesday, July 28, 2021 at 5:00 p.m.

There being no further business, a motion was made by Alderson Decker and seconded by Alderson Burke to adjourn. Motion carried.

The meeting was adjourned at 6:40 p.m.