

MINUTES
City of Niagara
Regular City Council Meeting
April 16, 2019
Immediately Following the Annual Re-Organizational Meeting
Niagara City Hall
1029 Roosevelt Road
Niagara, WI 54151

The meeting was called to order at 5:07 p.m. by Mayor George Bousley. Present: Mayor Bousley, Aldermen Lynn Burke, Mike Darne, Dan Decker, Larry Kuchinski, Glenn Lantagne, and Teresa West, Clerk/Treasurer Audrey Fredrick. Also present: Karen Klenke, Jody Wall, Ruth Joy Vanderwarf, Tracy Coppens, Roger Allen, and Craig Bartolac.

A motion was made by Alderman Decker and seconded by Alderman Darne to approve the agenda. Motion carried.

A motion was made by Alderman West and seconded by Alderman Darne to approve the minutes from March 27, 2019, noting that the date of the Re-Organizational Meeting was corrected, per ordinance Sec. 2-2-10. Motion carried.

A motion was made by Alderman Decker and seconded by Alderman West to pre-approve the bills for May 2019. Motion carried.

Alderman Kuchinski moved to approve the reports as presented. Alderman Darne seconded the motion. Motion carried.

There were no reports from department heads or elected officials.

Alderman Decker, on behalf of the UTV / ATV Ordinance Proposal Committee stated that the existing UTV / ATV ordinance regulating usage within City limits was revised. The updated document follows State statutes, with some modifications to enhance safety. Alderman Darne moved to accept the report. Alderman West seconded the motion.

The Friends of the Niagara Public Library, represented by Jody Wall, requested permission to place a bench on the grass in front of the library. The bench will be in memory of long-time librarian Bruce Darne. Alderman Kuchinski suggested that the bench be placed on a slab to allow for easier lawn mowing. Ms. Wall stated that the plan was to put a slab or paver stones under the bench. Alderman Decker moved to grant permission for the placement of the bench, and Alderman West seconded the motion. Alderman Darne abstained from voting. Motion carried.

Clerk/Treasurer Fredrick informed the Council that the City Hall software package currently being implemented is not compatible to the former system in regard to transferring general ledger data from the old system to the new system. The options for completing the implementation are:

- Upgrade to a more costly system which would require an additional seven to twelve months to finalize, but would have greater compatibility to existing data.
- Adapt the general ledger chart of accounts to a less detailed version and manually transfer the data between systems, with no additional software cost.

Alderman Decker made a motion to keep the software package currently being installed, and change the chart of accounts. Alderman Burke seconded the motion. Motion carried.

A motion was made by Alderman Darne to conduct the Board of Review Open Book on Wednesday, May 22, 2019 from 9:00 a.m. to 11:00 a.m. Alderman West seconded the motion. Motion carried.

A motion was made by Alderman Decker to conduct the Board of Review on Wednesday, May 29, 2019 from 5:00 p.m. to 7:00 p.m. Alderman Darne seconded the motion. Motion carried.

A list of City assets that are for sale was reviewed. Alderman Lantagne moved to approve the list, and Alderman Decker seconded the motion. Motion carried.

An amount of \$36,549.00 due to the Wisconsin Department of Transportation was approved for payment on a motion from Alderman Lantagne. Alderman Decker seconded the motion. Motion carried.

Alderman West moved to approve an Operator's License for Emmy Hank. Alderman Decker seconded the motion. Motion carried.

Alderman West moved to approve an Operator's License for Danielle Almeida. Alderman Decker seconded the motion. Motion carried.

Clerk/Treasurer Fredrick provided the administrative report:

- Deputy Clerk/Treasurer and Clerk of Court Tracy Coppens and Clerk/Treasurer Audrey Fredrick attended a workplace safety conference in Green Bay. The session was beneficial and informative.
- First quarter utility bills were completed in the new system, and mailed on April 3.
- Results of the Workman's Compensation audit were favorable, resulting in a policy refund of \$634.00.

Alderman West moved to accept the report, and Alderman Darne seconded the motion. Motion carried.

Water and Sewer Report:

- The annual Consumer Confidence Report was available for review. Alderman West moved to accept the report. Alderman Lantagne seconded the motion. Motion carried.
- Mayor Bousley stated that he meets with Treatment Plant Operator Dave Dunlap weekly, and the plant is running efficiently. The installation of the radio antennae is ongoing.

Alderman Decker made a motion to accept the report. Alderman Darne seconded the motion. Motion carried.

There were no committee reports.

Alderman West moved to set the next meeting for Tuesday, May 28, 2019 at 5:00 p.m. Alderman Burke seconded the motion. Motion carried.

There being no further business, a motion was made by Alderman Decker and seconded by Alderman West to adjourn. Motion carried.

The meeting was adjourned at 5:43 p.m.