

MINUTES
City of Niagara
Regular City Council Meeting
Wednesday, January 27, 2021
4:45 P.M.
Niagara City Hall
1029 Roosevelt Road
Niagara, WI 54151

The meeting was called to order at 4:45 p.m. by Mayor George Bousley. Present: Aldermen Lynn Burke, Michael Darne, Dan Decker, Joe Johnston, Glenn Lantagne and Donald Shampo; Administrator/Clerk/Treasurer Audrey Fredrick; Police Officers Todd Rochon and Mike Chapman

Also present via Zoom format: Thad Majkowski of Cedar Corp.

A moment of silence was observed for retired City Public Works employee William (Bill) Flatka.

A motion was made by Alderman Lantagne to approve the agenda after the removal of agenda items: Item 26-Closed Session; Item 27-Reconvene to Open Session; Item 28-Action. Alderman Darne seconded the motion. Motion carried.

There were no public appearances.

A motion was made by Alderman Lantagne and seconded by Alderman Burke to approve the minutes from the Regular City Council meeting December 16, 2020. Motion carried.

A motion was made by Alderman Decker and seconded by Alderman Darne to pre-approve the bills for February 2021. Motion carried.

The reports were reviewed. Alderman Decker moved to approve the reports as presented. Alderman Lantagne seconded the motion. Motion carried.

There were no reports from department heads or elected officials.

City Engineer Thad Majkowski of Cedar Corp presented an updated engineering agreement for the Community Development Block Grant (Marinette County) for the Tyler Road portion of the project. Mr. Majkowski noted that the revised plan was approved by the State on January 5, 2021. The amendments include upgrading Tyler Road from the “sledding hill” area to the boat landing. There will be two ten-foot lanes, plus a three foot shoulder on one side for pedestrians and bicyclists. The anticipated project duration is 30 days. Access to the boat landing will be unavailable for two to three days, and public notice will be provided. Alderman Decker moved to accept the agreement. Alderman Burke seconded the motion. A roll call vote was taken, with all present voting “AYE”. Motion carried.

Alderman Burke moved to accept a request from Karen Klenke of the Niagara Historical Society to place a geographical marker “Bluffs of the Menominee” on the 1800 block of River Street along the river. The marker will be privately funded. Alderman Johnston seconded the motion. A roll call vote was taken, with all present voting “AYE”. Motion carried.

Alderman Decker reported that the initial review of the ordinance book has been completed. Additional follow up is in progress. Police Chief Angie Moreau will compile a list of proposed changes and present it to the Council for evaluation and potential revisions prior to submittal to

Municode for updating. Alderman Lantagne moved to accept the report. Alderman Burke seconded the motion. Motion carried.

Administrator Fredrick informed the Council that the City zoning map is due for a professional update. She requested permission to apply for a grant to assist with the project costs. If the grant is awarded, up to 40 hours of fees will be covered by Bay-Lake Regional Planning. Alderman Lantagne moved to approve the grant application. Alderman Shampo seconded the motion. Motion carried.

Mayor Bousley noted that communication is still in progress with the Department of Transportation regarding the compression brake (now known as “Engine Brake Mufflers”) signage. Final DOT approval will be needed before the signs are placed. The updated sign requirements will also need to be amended in the Ordinance book. Alderman Decker moved to accept the report. Alderman Darne seconded the motion. Motion carried.

Alderman Darne moved to remove the January 2, 2021 sewer charges on utility account 235703. Alderman Burke seconded the motion. Motion carried.

A motion was made by Alderman Decker to approve the CliftonLarsonAllen (CLA) audit agreement. Alderman Burke seconded the motion. Motion carried.

Alderman Decker moved to recognize Adam Faull as a temporary part-time Public Works employee. It was noted that Mr. Faull had been through the September 23, 2020 Public Works position interview process. Alderman Shampo seconded the motion. Motion carried.

Alderman Decker moved to approve the land application of bio solids agreement presented by FSO Management. Alderman Burke seconded the motion. A roll call vote was taken, with all present voting “AYE”. Motion carried.

A motion was made by Alderman Shampo to approve a temporary liquor license for St. Anthony’s Church for a fish fry on February 26 and March 26, 2021. Mayor Bousley expressed concern regarding a large gathering during the Covid-19 situation. Alderman Decker stated that drive-through options will be available and social distancing during the event will be encouraged. Alderman Johnston seconded the motion. Motion carried.

Alderman Darne moved to approve a temporary liquor license for Robert Butler for the St. Anthony’s Church for a fish fry on February 26 and March 26, 2021. Alderman Johnston seconded the motion. Motion carried.

Administrator Fredrick presented the Administrative Report:

- All annual tax and OSHA reports have been filed by the deadlines.
- The annual audit is scheduled for the week of February 1; information is being provided in advance of the on-site visit.
- Administrator Fredrick attended an online meeting with Jenny Short – Marketing and Tourism for Marinette County, along with other Marinette County municipalities. Niagara, as well as other county communities will be featured in *Fox Cities Magazine* in July.
- City Building Inspector Colin Jacobetti will be retiring by October 31, 2021. Two parties have expressed interest in the position.
- Funding for shoreline improvement along the Menominee River is in the early stages of investigation.
- Fred “Fritz” and Ann Rouse provided a donation of \$10,000.00 for ongoing cemetery and waterfall upkeep.

- The employee handbook needs reviewing and updating, with a committee including City Council members.
- The City safety manual draft will need reviewing with a committee including City Council members. The draft has been prepared.
- There will be an on-site safety inspection in 2021 performed by Municipal Property Insurance Company.
- A state primary election will be held on February 16, 2021 with one contest on the ballot.
- Four candidates have submitted completed paperwork for three Alderman seats. One candidate submitted paperwork for the Mayor position. The election will be held on April 6, 2021,

Alderman Decker moved to accept the Administrative report as presented. Alderman Darne seconded the motion. Motion carried.

Mayor Bousley provided the Water Report and Sewer Report:

- There was a water main leak on the 1000 block of Roosevelt Road. It has been discovered and repaired.

Alderman Decker moved to accept the Water and Sewer report as presented. Alderman Darne seconded the motion. Motion carried.

Committee Reports:

- Public Works:
 - There are transmission issues with the sander truck which will need to be repaired.
- Public Safety:
 - Officer Rochon reported that illegal drug possession continues to be an issue.
- Personnel and Administrative:
 - Alderman Lantagne requests overtime reports to be included with Council meeting information.
- Beautification
 - Prizes have been solicited for the Main Street Makeover fundraising raffle.
 - The committee will be meeting with Fred Rouse in the spring to review other beautification options, including planting trees along Main Street.

Alderman Decker moved to accept the reports as presented. Alderman Lantagne seconded the motion. Motion carried.

Alderman Decker moved to set the next meeting for Wednesday, February 24, 2021 at 4:45 p.m. Alderman Burke seconded the motion. Motion carried.

There being no further business, a motion was made by Alderman Lantagne and seconded by Alderman Decker to adjourn. Motion carried.

The meeting was adjourned at 6:08 p.m.